

Children and Young People Work Programme 2017/18



This table sets out the Children and Young People Overview and Scrutiny Panel work programme for 2017/18; the items listed were agreed by the Panel at its meeting on 24 July 2017. This work programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment on pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Dennis Pearce
Vice-chair: Cllr Linda Taylor

Scrutiny Support

For further information on the work programme of the Children and Young People Scrutiny Panel please contact: -
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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 24 July 2017 (**Deadline for papers: 12pm 14 July 2017**)

Theme: setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member topic lead	POSSIBLE external witnesses/visits and questioning guidance (TBC)
Cabinet Member priorities	Update from the responsible Cabinet Member. Questions from the Panel.	Cabinet Member for Education (Cllr Caroline Cooper-Marbiah)	
ECHP performance update	The Panel will look at this performance measure within a wider context including growing demand, parental satisfaction, and the transfer of existing statements and the performance of other authorities.	<ul style="list-style-type: none"> Jane McSherry, Assistant Director of Education Karla Finikin, Service Manager – SEN & Disabilities Integrated Service 	
Final report of the rapporteur scrutiny review of user voice	Report on how looked after children and young people are able to expressed their wishes and feelings as well as participate in decisions that affect their lives.	Cllr Jerome Neil	
Prevent task group – terms of reference	To agree whether or not to proceed with a <i>Prevent</i> task group and accept the suggested terms of reference.	Annette Wiles, Scrutiny Officer	
Performance monitoring	<ul style="list-style-type: none"> Discussion of the existing basket of performance indicators for on-going monitoring; and Selection of a Panel Member to act as a lead on performance monitoring. 	Naheed Chaudhry, Head of Policy, Planning and Performance	
Department update report	Update on developments affecting the Children, Schools and Families Department since the last	Yvette Stanley, Director of Children,	

	scrutiny Panel meeting. Questions will be taken from Panel members.	Schools and Families	
Children, schools and families glossary	A glossary of acronyms commonly used within the remit of the Children, Schools and Families Department will be provided.	Naheed Chaudhry, Head of Policy, Planning and Performance	
Agreeing the Panel's work programme	To agree the Panel's work programme and consider: <ul style="list-style-type: none"> • a thematic approach to the work programme; • appointing topic leads; • getting the best from performance monitoring; • the Panel's use of task groups; • opportunities for pre-decision scrutiny; and • monitoring task group recommendations. 	Cllr Dennis Pearce, Panel chair, and Annette Wiles, Scrutiny Officer	

Meeting date: 10 October 2017 (*Deadline for papers: 12pm 2 October 2017*)

Theme: setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member topic lead	POSSIBLE external witnesses/visits and questioning guidance (TBC)
Cabinet Member priorities	Update from the responsible Cabinet Member. Questions from the Panel.	Cabinet Members for Education (Cllr Caroline Cooper-Marbiah) and Children's Services (Cllr Katy Neep)	
Performance monitoring	Discussion of the existing basket of performance indicators for on-going monitoring.	Naheed Chaudhry, Head of Policy, Planning and Performance	
Department	Update on developments affecting the Children,	Yvette Stanley,	

update report	Schools and Families Department since the last scrutiny Panel meeting. Questions will be taken from Panel members.	Director of Children, Schools and Families	
Ofsted inspection outcome	Exact content and format to be determined once the Ofsted report is available (approx. 25 August 2017). This is likely to focus on areas for improvement highlighted by Ofsted and take a workshop approach. This will allow members to focus on and become a champion of a specific aspect of the Ofsted report/action plan. It has been suggested that the workshop be supported with training provided by service heads.	<ul style="list-style-type: none"> Yvette Stanley, Director of Children, Schools and Families Paul Angeli, Assistant Director Children's Social Care and Youth Inclusion 	Contribution from Kathy Bundred, Children's Improvement Adviser for the London Government Association
Work programme	To amend/agree the Panel's work programme and accommodate any new/additional pre-decision or other items that the Panel may wish to consider.		

Meeting date: 8 November 2017 (*Deadline for papers: 12pm 31 October 2017*)

Theme: setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member topic lead	POSSIBLE external witnesses/visits and questioning guidance (TBC)
Cabinet Member priorities	Update from the responsible Cabinet Member. Questions from the Panel.	Cabinet Members for Education (Cllr Caroline Cooper-Marbiah) and Children's Services (Cllr Katy Neep)	
Performance monitoring	Discussion of the existing basket of performance indicators for on-going monitoring.	Naheed Chaudhry, Head of Policy, Planning and	

		Performance	
Department update report	Update on developments affecting the Children, Schools and Families Department since the last scrutiny Panel meeting. Questions will be taken from Panel members.	Yvette Stanley, Director of Children, Schools and Families	
Children, Schools and Families Budget/business planning (Round 1)	<p>To enable the Panel to comment on the budget proposals and any new or revised savings as part of the first round of the process for agreeing the Council's budget and business plan.</p> <p>The current budget required cost savings to the CSF department. This agenda item also provides the opportunity to understand if this objective is being realised and what impact this is having in terms of service provision.</p>	<ul style="list-style-type: none"> • Yvette Stanley, Director of Children, Schools and Families • Caroline Holland, Director of Corporate Services 	<ul style="list-style-type: none"> • Caroline Holland, Director of Corporate Services, will provide training before the January meeting giving a detailed guide to the Medium Term Financial Strategy. <u>All members are encouraged to attend.</u> • Scrutiny of finance – Councillor workbook (the Local Government Association).
Harris Wimbledon update	To monitor progress of the delivery of the new school in line with the Panel's reference to Cabinet in June 2016: 1) ensuring the opening date for the new school is optimised to not destabilise existing Merton secondaries, 2) maximising the design to give pupils the same advantage enjoyed by children at other Merton secondaries, 3) supporting Merton Abbey Primary in agreeing shared use of the site, 4) protecting the financial interests of the borough during the development of the site, 5) sustaining the level of community rental space, and 6) ensuring the safety of pupils using the site.	<ul style="list-style-type: none"> • Yvette Stanley, Director of Children, Schools and Families • (Possibly Chris Lee to discuss site clearance for permanent site) 	<ul style="list-style-type: none"> • Invite representative(s) of the Harris Academy Chain to update members directly on the development of the school and plans for its future • Visit Harris Merton, to see the expansion project and to hear from the provider of the new school first hand and in situ

			<ul style="list-style-type: none"> • Free schools: challenges and opportunities for accountability: Centre for Public Scrutiny
Routes into employment for vulnerable cohorts task group – executive response and action plan	The task group's report has been accepted by Cabinet. This will be to receive an executive response to the task group's recommendations and an action plan.	<ul style="list-style-type: none"> • Sara Williams, Programme Manager Economy, futureMerton • Kim Brown, Head of Organisational Development & HR Strategy 	
Final report of the rapporteur scrutiny review of user voice	When presented to the Panel at its meeting in July, it was agreed that Cllr Neil, Cllr Neep, (the Cabinet Member for Children's Services), and Yvette Stanley, (Director, Children, Schools and Families), would meet to discuss the recommendations resulting from the review. Following the meeting the Department will provide the Panel with a response to the paper.	<ul style="list-style-type: none"> • Yvette Stanley, Director of Children, Schools and Families • Paul Angeli, Assistant Director Children's Social Care and Youth Inclusion 	
Work programme	To amend/agree the Panel's work programme and accommodate any new/additional pre-decision or other items that the Panel may wish to consider.		

Meeting date: 17 January 2018 (**Deadline for papers:** 12pm 9 January 2018)

Theme: setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member topic lead	Possible external witnesses/visits and questioning guidance

Cabinet Member priorities	Update from the responsible Cabinet Member. Questions from the Panel.	Cabinet Members for Education (Cllr Caroline Cooper-Marbiah) and Children's Services (Cllr Katy Neep)	
Performance monitoring	Discussion of the existing basket of performance indicators for on-going monitoring.	Naheed Chaudhry, Head of Policy, Planning and Performance	
Department update report	Update on developments affecting the Children, Schools and Families Department since the last scrutiny Panel meeting. Questions will be taken from Panel members.	Yvette Stanley, Director of Children, Schools and Families	
Children, Schools and Families Budget/business planning (Round 2)	To enable the Panel to consider the Council's budget and business plan proposals. Additionally to forward any comments/recommendations to the Overview and Scrutiny Commission to compile a scrutiny response on the Budget/Business Plan to Cabinet. To include discussion of major projects identified in the CSF draft service plans.	<ul style="list-style-type: none"> • Yvette Stanley, Director of Children, Schools and Families • Caroline Holland, Director of Corporate Services 	<ul style="list-style-type: none"> • Caroline Holland, Director of Corporate Services, will provide training before the January meeting giving a detailed guide to the Medium Term Financial Strategy. <u>All members are encouraged to attend.</u> • Scrutiny of finance – Councillor workbook (the Local Government Association).
Health and wellbeing strategies for children and	In partnership with public health, look at strategies to support the health and wellbeing of children and young people including consideration of school travel plans. It has agreed that this will focus on childhood obesity	<ul style="list-style-type: none"> • Dagmar Zeuner, Director of Public Health 	<ul style="list-style-type: none"> • Invite relevant members of the CCG and mental health teams

families	<p>and mental health strategies (including the developing autism strategy). <u>Members of the Healthier Communities and Older People Panel to be invited to attend.</u></p>		<ul style="list-style-type: none"> • Invite attendance by Central London Community Healthcare NHS Trust (CLCH) to provide oversight of the commissioned services it provides • Visit the Children's centre to see CLCH in action, to provide interaction with parents and see how child health and wellbeing services are being delivered • <u>10 questions to ask if you're scrutinising local immunisation services</u> (Centre for Public Scrutiny) • <u>Best start in life: promoting good emotional wellbeing and mental health for children and young people</u> (Local Government Association)
Task group updates	<p>For the Panel to decide whether or not it wants receive a further update for any of the following task groups:</p> <ul style="list-style-type: none"> • Provision of secondary school places; • Succession planning in schools; and 	<p>Annette Wiles, Scrutiny Officer</p>	

	<ul style="list-style-type: none"> • Online strategies in schools. 		
Work programme	To amend/agree the Panel's work programme and accommodate any new/additional pre-decision or other items that the Panel may wish to consider.		

Meeting date: 1 February 2018 (*Deadline for papers: 12pm 24 January 2018*)

Theme: setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member topic lead	Possible external witnesses/visits and questioning guidance
Cabinet Member priorities	Update from the responsible Cabinet Member. Questions from the Panel.	Cabinet Members for Education (Cllr Caroline Cooper-Marbiah) and Children's Services (Cllr Katy Neep)	
Performance monitoring	Discussion of the existing basket of performance indicators for on-going monitoring.	Naheed Chaudhry, Head of Policy, Planning and Performance	
Department update report	Update on developments affecting the Children, Schools and Families Department since the last scrutiny Panel meeting. Questions will be taken from Panel members.	Yvette Stanley, Director of Children, Schools and Families	
Merton Safeguarding Children Board annual report	An in-depth review of safeguarding for children and young people in Merton. This will focus on strengths, areas for review during the coming period and work with schools as well as areas which were agreed as priorities from last year including action to address knife crime, domestic abuse, mental health issues and substance misuse.	Paul Angeli, Assistant Director Children's' Social Care and Youth Inclusion	<ul style="list-style-type: none"> • Keith Makin, the Independent Chair of the Merton Safeguarding Children Board attending. • Invite Steven Wallace, Borough Commander

			<ul style="list-style-type: none"> • Invite a representative of the <i>Muslim Women in Morden</i> • Invite a representative from the Association of Independent LSCB Chairs • Visit to Jigsaw4U, provider of Merton commissioned services including return home interviews for missing children. • Safeguarding Children – a practical guide for overview and scrutiny councillors (Local Government Association and the Centre for Public Scrutiny)
Prevent task group draft final report	As highlighted at its outset, the local elections in May 2018 mean this task group must report to Cabinet at its meeting on 26 March 2018. In order to comfortably meet this deadline, the draft final report of the task group should be presented to this meeting of the Panel.	<ul style="list-style-type: none"> • Task group chair (TBC) • Annette Wiles, Scrutiny Officer 	
Work programme	To amend/agree the Panel's work programme and accommodate any new/additional pre-decision or other items that the Panel may wish to consider.		

Meeting date: 14 March 2018 (*Deadline for papers: 12pm 6 March 2018*)

Theme: setting the work programme			
Item	Purpose/intended outcome	Responsible officer/Member topic lead	Possible external witnesses/visits and questioning guidance
Cabinet Member priorities	Update from the responsible Cabinet Member. Questions from the Panel.	Cabinet Members for Education (Cllr Caroline Cooper-Marbiah) and Children's Services (Cllr Katy Neep)	
Performance monitoring	Discussion of the existing basket of performance indicators for on-going monitoring.	Naheed Chaudhry, Head of Policy, Planning and Performance	
Department update report	Update on developments affecting the Children, Schools and Families Department since the last scrutiny Panel meeting. Questions will be taken from Panel members.	Yvette Stanley, Director of Children, Schools and Families	
Schools annual report	Members receive the detailed annual schools report giving them the opportunity to focus on attainment for all key stages as well as at foundation stage and for post 16. As a result of the presentation of the schools annual report during the last municipal year, members noted the need to retain their focus on the attainment and progress of children on SEN support as well as looked after children. Also, how to oversee the work of the school standards panel.	<ul style="list-style-type: none"> • Yvette Stanley, Director of Children, Schools and Families • Jane McSherry, Assistant Director of Education 	<ul style="list-style-type: none"> • Invite representatives of Merton heads' group • <u>Back to School – Ways for scrutiny to influence local education and support school leaders to improve results</u> (Local Government Association and the Centre for Public Scrutiny)
Ofsted inspection outcome	For members to monitor progress made against the Ofsted action plan.	<ul style="list-style-type: none"> • Yvette Stanley, Director of Children, 	TBC once the initial workshop has taken place

workshop follow-up		Schools and Families <ul style="list-style-type: none"> • Paul Angeli, Assistant Director Children's' Social Care and Youth Inclusion 	
Topic suggestions 2017/2018	To seek topic suggestions form the Panel to inform discussions about the 2018/19 work programme	Annette Wiles, Scrutiny Officer	

Forward Plan items

Construction contract decision for 21 Leyton Road

To approve construction contract for the refurbishment and adaptation of 21 Leyton Road to accommodate High Path Resource Centre.

Decision type: Key

Reason Key: Expenditure > £500,000;

Decision status: For Determination

Notice of proposed decision first published: 06/06/2017

Decision due: 1 Nov 2017 by Director of Children, Schools and Families

Lead member: Cabinet Member for Education

Lead director: Director of Children, Schools and Families

Contact: Marina Bowyer, Admin Officer, Contracts & School Organisation Email: marina.bowyer@merton.gov.uk.

Documents to be considered: Officer report.

Merton Hall - Construction Contract

To award the construction contract for the refurbishment and partial re-build of Merton Hall for Elim Church to enable a clear site for the new Harris Wimbledon Academy school.

Decision type: Key

Reason Key: Expenditure > £500,000;

Decision status: For Determination

Notice of proposed decision first published: 14/02/2017

Decision due: 13 Nov 2017 by Cabinet

Lead member: Cabinet Member for Education

Lead director: Director of Children, Schools and Families

Contact: Marina Bowyer, Admin Officer, Contracts & School Organisation Email: marina.bowyer@merton.gov.uk.

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